

NEW HORIZONS CHURCH

Employment Application
 7315 East 75th Street | Indianapolis, IN 46256
 Office (317)558-7660 | Fax (317)558-7661
 Email info@nhcindy.org | Website www.nhcindy.org



APPLICANT INFORMATION

Last Name				First			M.I.	Date			
Street Address							Apartment/Unit #				
City				State			ZIP				
Phone				E-mail Address							
Date Available				Social Security No.			Desired Salary				
Position Applied for											
Are you a citizen of the United States?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>		
Have you ever worked for New Horizons Church?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If so, when?						
Have you ever been convicted of a crime other than a minor traffic violation?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	If yes, explain						
Are you 18 years of age or older	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>							

EDUCATION

High School				Address							
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree		
College				Address							
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree		
Other				Address							
From		To		Did you graduate?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>	Degree		

REFERENCES

Please list two references. Do no list relatives or former employers

Full Name				Relationship							
Company				Phone							
Address											
Full Name				Relationship							
Company				Phone							
Address											

PREVIOUS EMPLOYMENT			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

CHURCH SERVICE
<p>If you are currently an active member of a church, please list the name of your church, their address and phone number, along with any ministries in which you actively serve</p>

DISCLAIMER AND SIGNATURE
<p>I certify that my answers are true and accurate to the best of my knowledge. If hired, I understand that false or misleading information in my application or interview may result in my release. I authorize the church and its affiliates to thoroughly investigate my work experience and any other matters related to my suitability for employment. I further authorize my former employers to disclose to the church and its affiliates any and all information concerning my employment. I acknowledge that prior to or during my employment, the church may require and rely upon for employment decisions any legal testing and or examination, including but not limited to medical, physical, drug, alcohol, psychological, credit, background, criminal history, and skill aptitude. To aid that cause, I am aware that I may be required to provide personally identifiable or sensitive personal information. I acknowledge that if employed, both the church and I have the right to terminate the employment relationship. Employment At Will remains in effect throughout my employment with the church and may not be modified by oral or implied agreement.</p>
<p>Signature _____ Date _____</p>

